

**PUBLIC EMPLOYMENT RELATIONS COMMISSION**

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REPRESENTATION PETITIONRECEIVED
OLYMPIA, WA

MAY 27 2014

PUBLIC EMPLOYMENT
RELATIONS COMMISSION☐ Amended Petition in Case # _____

Applicable Rules: Chapters 10-08, 391-08 and 391-25 WAC

PARTIES Include information for all parties involved.

EMPLOYER City of Tacoma
Contact Joy St. Germain
Address 747 Market Street Room 1336
City, State, ZIP Tacoma, WA 98402
Telephone 253-591-5407 Ext. _____
Email 253-591-5999

PETITIONER IBEW 483
Contact Alice Phillips
Address 3525 South Alder Street
City, State, ZIP Tacoma, WA 98409
Telephone 253-565-3232 Ext. _____
Email 253-565-3436

CURRENT BARGAINING REPRESENTATIVE

(If one exists)

Contact _____
Address _____
City, State, ZIP _____
Telephone _____ Ext. _____
Email _____

TYPE OF REQUEST Select One. The petitioner requests:

- ☐ **RECOGNITION** to be certified as the representative of employees currently unrepresented.
- ☐ **CHANGE OF REPRESENTATIVE** to be certified as the representative of employees currently represented by another organization.
- ☐ **DECERTIFICATION** to no longer be represented by the current organization.
- ☒ **INCLUSION OF UNREPRESENTED EMPLOYEES** to have a group of employees added to an existing bargaining unit as described in WAC 391-25-440.
- ☐ **EMPLOYER PETITION** a determination by the commission according to WAC 391-25-090.

BARGAINING UNIT

Description of Bargaining Unit: Indicate inclusions / exclusions
Supervisors' Bargaining Unit

Department or Division Water

Number of Employees in Unit 1

Collective Bargaining Agreement

If one exists, the bargaining unit's most recent collective bargaining agreement must be filed with this petition.

Contract Expiration Date: December 31, 2014

OTHER RELEVANT FACTS

☒ Additional information relating to the proposed bargaining unit is attached.

SHOWING OF INTEREST

The petition must be filed with a showing of interest indicating support of at least 30% of the employees in the bargaining unit.
The showing of interest cards are confidential and are **ONLY** filed with PERC.

AUTHORIZED SIGNATURE FOR PETITIONER

Print Name Alice A. Phillips Telephone 253-565-3232 Ext. _____

Title Business Manager Email alice@ibew483.org

Address 3525 South Alder

City, State, ZIP Tacoma, WA 98409

Signature Alice A. Phillips **Date** 5/22/2014



CITY OF TACOMA
Revision Date: Sep 19, 2008

Water Supply Supervisor

Class Code:
5068

SALARY RANGE

\$32.66 - \$41.87 Hourly
\$2,612.80 - \$3,349.60 Biweekly
\$5,661.07 - \$7,257.47 Monthly
\$67,932.80 - \$87,089.60 Annually

CLASS SUMMARY DEFINITION: **THE CLASSIFICATION**

Supervise the operations, activities and personnel in the construction, maintenance, repair and operation of steel and concrete mains, right-of-ways, purification plants, storage reservoirs and other structures and equipment related to the water transmission and supply system.

ESSENTIAL DUTIES:

Oversee and supervise the operations and activities in the construction, maintenance, repair and operation of transmission pipelines, miscellaneous structures, reservoirs, pumping stations, distribution lines and related equipment.

Supervise, schedule, assign, plan, review and evaluate work performance of assigned personnel; maintain employee call-out roster for emergency situations.

Coordinate communication and activities of the Water Transmission section with superiors, other City departments and personnel, private utilities and other outside organizations to facilitate operations.

Inspect distribution system, purification plants, right-of-ways, pump stations and related equipment to assure proper and efficient operations.

Communicate with customers to answer questions and resolve concerns; oversee the investigation of customer complaints, coordinate permitted use of right-of-way.

Maintain sufficient operating supplies and equipment; order supplies and equipment as necessary.

Assure the accurate and timely preparation and maintenance of a variety of daily, weekly and monthly records and reports.

Assure proper use of safety equipment and adherence to safety rules and regulations.

Operate motor vehicles as necessary to conduct work.

Work safely and cooperatively with co-workers and the public.

Perform related duties as assigned.

KNOWLEDGE & SKILLS:

Operation and maintenance of Green River Gravity system.

Maintenance, operation and construction of steel, cast iron, ductile iron, asbestos- cement, concrete, other miscellaneous pipeline material and related equipment.

Methods, equipment and materials used in the construction, maintenance, repair and operation of pump stations, pressure reducing valves, water mains and related structures and equipment.

Principles and practices of supervision and training.

Technical aspects of field of specialty.

Applicable laws, codes, regulations, policies and procedures.

Health and safety regulations.

Water Utility organization, operations, policies and objectives.

Supervise the maintenance and operation of the water transmission and supply system.
Plan, organize, lay out, supervise and inspect the work of large maintenance and repair crews.
Train, supervise and evaluate personnel.
Assign and review the work of others.
Plan and organize work.
Interpersonal skills using tact, patience and courtesy.
Meet schedules and time lines.
Analyze situations accurately and adopt an effective course of action.
Work independently with little direction.
Read, interpret, apply and explain codes, rules, regulations, policies and procedures.
Communicate effectively both orally and in writing.
Add, subtract, multiply and divide quickly and accurately.
Maintain records and prepare reports.
Operate a motor vehicle.
Operate a computer terminal and generate reports and other data.

QUALIFICATIONS:

Four years as a permanent City of Tacoma Water Division employee in one or more of the following classifications: Water Service Worker, Water Meter Repair Worker, Lead Water Meter Repair Worker, Water Service Mechanic, Water Control Station Operator, Water Treatment Plant Operator, Water Plant Maintenance Worker, Construction Inspector, Heavy Equipment Operator, Water Service Supervisor, Assistant Water Pump and Storage Supervisor and Assistant Water Transmission Supervisor.

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS

Valid Washington State driver's license; valid First Aid and CPR Certificate issued by the American Red Cross and maintenance of each thereafter.

PHYSICAL REQUIREMENTS & WORKING CONDITIONS:

Work includes indoor and outdoor environment; subject to adverse weather conditions, extensive driving to conduct work, and call-out for emergencies during off-duty hours.

CLASS SPEC DATA:

Adopted:
Revised: 02/01, 01/08
Reviewed: 02/01
Title Change:
Analyst: RRP, RMP
Civil Service Status: Yes
EEO Category: 7
Medical Group: 2
Job Group: 24
Union: NR
Overtime Category: A
SOC: 49-1011